

1098-T Web Access

1098-T forms for all years since 2021 are available online at <https://tra.maximus.com/>. For all prior year requests please call the business office at 610-558-5505 or email us at bursar@neumann.edu.

How to access:

1. Visit <https://tra.maximus.com>
2. Click on the button for First Time Students.
3. Enter the last 5 digits of your social security number or your ID number in the top section as well as your first and last name in the second section.
4. If you have a 1098-T available, you will be prompted to setup an account at the bottom of the page. If your 1098-T cannot be located, please verify all the information you have entered is correct and if you still cannot access, please call the business office at 610-558-5505.
5. Enter your email address and create a user ID between 3 and 25 characters and click complete.
6. Once completed you will be emailed a temporary password to login for the first time. Once you login, you will be prompted to select a security question and answer followed by a new password.
7. When you are fully logged in, you will be able to view and print your 1098-t by clicking on the blue link on the right names "view/print 1098-t"

For login issues, please refer to the Student Help (maximus.com). If you cannot find a solution to your issue there, please call Maximus at 833-604-9184. Business office staff are unable to assist you with login issues.

If you believe any information on the form is incorrect or require an address change, please contact the business office at 610-558-5505 or email us at bursar@neumann.edu.