

**2025 PLANE PULL VOLUNTEER NEEDS**  
**Saturday, May 3<sup>rd</sup>**  
**6am-1pm**



EVENT SITE: Atlantic Aviation

8375 Enterprise Ave., Philadelphia, PA 19153

(next to the Philadelphia International Airport)

Free parking in the lot across the street and in a remote UPS lot at 1 Hog Island Rd., Philadelphia, PA.

We will provide shuttle service from the remote lot.

Please contact Lori-Anne Miller, RMHC Philly Director of Volunteer Programs, [lori-anne@rmhcphilly.org](mailto:lori-anne@rmhcphilly.org), to sign up for any of these roles, and send the following details:

- your role choice
- each volunteer's name, email address and cell phone number
- indicate if one volunteer would like to be a team leader/coordinator for their shift (optional)

All volunteers should be 16 years or older. **Extra plane pullers must be 18 years or older and registered with TSA by 4/24/25 to pull the plane: <https://prmh.donordrive.com/team/6089>.**  
**Volunteers who are not registered with TSA will not be allowed to pull the plane.**

Volunteers should dress comfortably in layers, wear a hat and/or sunscreen, and sneakers or other comfortable closed-toe shoes as you will be on your feet for long periods.



***Let's Pull for the House!***



## PLANE PULL ROLES

### **Set Up -**

Shift time: 6am-8:30am

6 volunteers needed

- Set up tables, chairs, signage and balloons on the Atlantic Aviation site. Put t-shirt boxes under team tables.

### **Remote Parking Lot Attendants - UPS lot at 1 Hog Island Rd., Philadelphia, PA**

Shift times:

7am-10am – 3 volunteers needed

10am-1pm - 4 volunteers needed

- Set up a tent, refreshment tables and chairs.
- Greet and direct Plane Pull teams and spectators as they arrive to park in the remote lot.
- Show everyone where to catch the shuttle bus that will transport them to the Atlantic Aviation event site.

### **Atlantic Aviation Parking Lot Attendants -**

Shift times:

7am-10am – 3 volunteers needed

10am-1pm - 3 volunteers needed

- Greet and direct vendors, Plane Pull participants and spectators as they arrive to drop off pullers, spectators or supplies at the AA site.
- When the parking lot across the street is full, direct drivers to the remote parking lot.

### **Registration Greeters -**

Shift time: 7:30am-11:30am

4 volunteers needed -

- Greet teams and spectators as they get off the shuttle buses.



- **There will be no parking available in the AA lot this year.** Everyone will park in the lot across the street, or in the remote UPS lot, 1 Hog Island Rd., Philadelphia, PA.
- Direct teams to check in at the registration table.
- Point out the food & beverage tent, games, photo station and other activities. Get everyone hyped!

### Registration -

Shift time: 7:30am-11:30 am

10 volunteers needed –

- Greet teams and check IDs to confirm that they are registered with TSA.
- Give out wristbands and pull times.
- **NOTE: for 2025, all liability waivers will be signed electronically upon registration so there will be no printed waivers for pullers to sign on event day.**
- If anyone arrives who is not on the team list, send them to our Registration Coordinator/Troubleshooter.

### Glove Hand Out Station -

Shift time: 8am-12 noon

6 volunteers needed -

- Set up and count glove pairs to ensure that we have the correct number for each team before every pull. There are 20 pullers per team.
- Direct pullers to leave personal belongings on the glove station.
- Distribute gloves to each team member and collect the gloves after they complete their pull.

### Extra Plane Pullers -

Shift times:

8am-11am – 15 pullers needed

10am-1pm - 15 pullers needed

- Join teams that have fewer than 20 pullers to help pull the plane.
- **Plane pullers must be 18 years or older and register online by 4/24/25: <https://prmh.donordrive.com/team/6089>**



- Click the "join our team" button and select "Team RMHC Philly." You must enter your name, date of birth, provide the last 4 digits of your social security number and sign a waiver online by 4/24/25 so you can go through TSA clearance (Transportation Security Administration). Volunteers do not need to set up a fundraising page.
- **Bring photo ID.**

### **Food/Refreshment Tent -**

Shift times:

7:30am-11am - 6 volunteers needed -

10:30am-1:30pm - 6 volunteers needed -

- Receive food and beverage deliveries.
- Keep food, beverage, condiment and utensil displays refreshed, neat and orderly.
- Refill coolers with ice and beverages.
- Breakdown boxes and stack them neatly for trash pick up behind the tent.

### **Grand Carnival Games:**

Shift time: 7:30am-1pm – 5 volunteers needed

- Set up games like giant pong, skee ball, rainbow roll, lucky horseshoe toss and coke bottle ring toss.
- Chase down balls and reset balls, rings, horseshoes or other supplies.

### **Clean Up/Breakdown -**

Shift time: 12 noon-1pm - 12 volunteers needed

- Break down tents and event supplies at Atlantic Aviation and the remote parking lot.
- Fold and stack tables and chairs at registration, food tent and other stations.
- Collect signage and load event supplies into our U-Haul/van.



- Load leftover beverages and food tent supplies into our van.

**Clean Up/Breakdown at the Chestnut Street House - CANCELLED**

Shift time: 1:30pm-3pm - 4 volunteers needed

Address: 3925 Chestnut Street, Philadelphia, PA 19104

- Offload food, beverage and event supplies from the U-Haul/van in our loading dock.
- Load items on carts and store them in the back hallway.