## Application for the Delta Epsilon Sigma Distinguished Lecturers Program For DES Chapter

Delta Epsilon Sigma offers each year an award of one thousand dollars for a speaker at a major meeting sponsored or co-sponsored by a chapter of Delta Epsilon Sigma or by a Catholic Professional society. Application for this award must be filed with the National Secretary-Treasurer one year in advance.

On letterhead please provide the following information. Additional sheets of paper may be used to answer the questions.

Mail the letter one year in advance to:

Delta Epsilon Sigma, University of St. Thomas, Attn: Dr. Thomas B. Connery, Campus Mail 4073, 2115 Summit Avenue, St. Paul, MN 55105

## The formal letter should contain all the relevant information:

- 1. Why this speaker was chosen to speak and an explanation of the learning experience that will be achieved.
- 2. Date of Lecture
- 3. Name and title of speaker
- 4. Biography of speaker
- 5. Title of Lecture
- 6. Provide the reason for the event
- 7. Who will be attending the event (faculty, students, outside community, etc.)?
- 8. Approximate number of people attending event
- 9. Where will the event be held?
- 10. Will there be an admission charge?
- 11. Any other information you would like to provide.

## **Contact Information:**

- 1. Delta Epsilon Sigma Chapter Advisor Name and Title
- 2. Institution Name
- 3. Chapter Name
- 4. Mailing address: street, city, state, zip
- 5. Chapter Advisor Phone Number
- 6. Chapter Advisor Email Address

If the award is granted, DES would like to be recognized in the program.